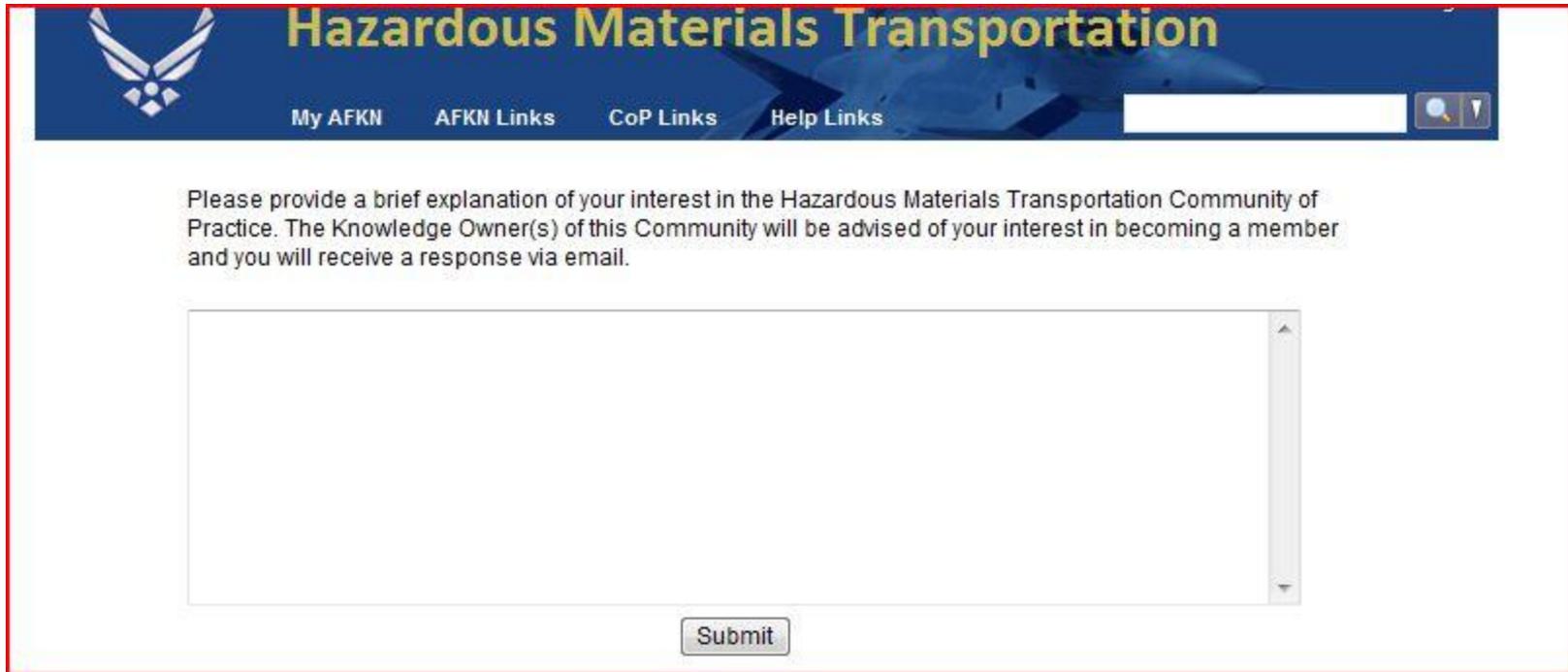


Registration Process

- Go to the Hazardous Materials Transportation Community of Practice (CoP), URL: <https://afkm.wpafb.af.mil/community/views/home.aspx?Filter=20593>
- If you do not have access, please request it and we will grant you access.



The screenshot shows the registration page for the Hazardous Materials Transportation Community of Practice. The header features the AFM logo and navigation links: My AFKN, AFKN Links, CoP Links, and Help Links. A search bar is also present. The main content area contains a text prompt: "Please provide a brief explanation of your interest in the Hazardous Materials Transportation Community of Practice. The Knowledge Owner(s) of this Community will be advised of your interest in becoming a member and you will receive a response via email." Below this is a large text input field and a "Submit" button.

Hazardous Materials Transportation

My AFKN AFKN Links CoP Links Help Links

Please provide a brief explanation of your interest in the Hazardous Materials Transportation Community of Practice. The Knowledge Owner(s) of this Community will be advised of your interest in becoming a member and you will receive a response via email.

Submit

Registration Process



1: Find and open the folder entitled HAZMAT Packaging and Transportation Workshop

Welcome to the Hazardous Materials CoP. The purpose of this CoP is to provide HAZMAT transportation professionals availability to resources and the ability to communicate and share knowledge. As a user of this site, we welcome you to share your comments and insight, and make suggestions for improvement.



WHAT'S NEW!

- 2011 AFMAN 24-204_IP Final Review folder is on Cargo Movement Cop - 5/23/11
- Processing of Unserviceable Fuel Devices Message released - 2/24/11
- AF HAZMAT contact phone number change. Current numbers are: Jim Frank DSN 787-1984, Comm 937-257-1984; Bill Heineman DSN 787-4503, Comm 937-257-4503.
- USAF Hazardous Materials Initial training (Resident and Mobile) relocated, click on news ticker for more information
- Improper Shipping of Supply Items Containing Hazardous Materials message released 08/20/10
- Update message #3 for AFMAN 24-204_IP released. Please update your manuals - 06/30/10
- Update message #2 for AFMAN 24-204_IP released. Please update your manuals - 04/19/10
- SAFETYNET Login Change - On Thursday, 1 April. New ETA changes will require all users with a .mil email address to sync and use their CAC for access to applications behind ETA. The address in your ETA profile must match the email address on your CAC or your account will be locked. Username/password will no longer be an option for .mil users. 03/31/10
- Drafting 2011 version of AFMAN 24-204. Please send your suggestions via the forum.
- Update message for AFMAN 24-204_IP released. Please update your manuals - 01/10/10
- Technical Training Templates revised - 12-09
- The first annual DoD Hazmat Packaging and Transportation Workshop was recently held at Lake Harmony, PA. Copies of the presentations are available on [SAFETYNET](#) - 11/09
- AFMAN 24-204_IP Reformatting complete. Printing now recommended - 11/09

Document Management

- 2011 IATA
- AFMAN 24-204
- Batteries
- DOT Interpretations
- SCMSAA
- HAZMAT packaging and transportation workshop**
- Hazmat Security
- Official Messages
- PHMSA Pubs

Discussion Forums

- 24-204 Questions
- 2011 Manual Suggestions

Knowledge Owners

- GS-12 WILLIAM R HEINEMAN Jr.
401 SCMS/GUMAA
DSN: 787-4503
- GS-13 JAMES M FRANK
401 SCMS/GUMAA

Submit a Post | Recent Posts | Requests (0) | NetworkNow | Help



Registration Process

2: Reserve the file entitled Hazardous Materials Packaging and Transportation Workshop Registration Form. **NOTE: After reserving form you must complete registration through step 8 or form will not be available for others to register!**

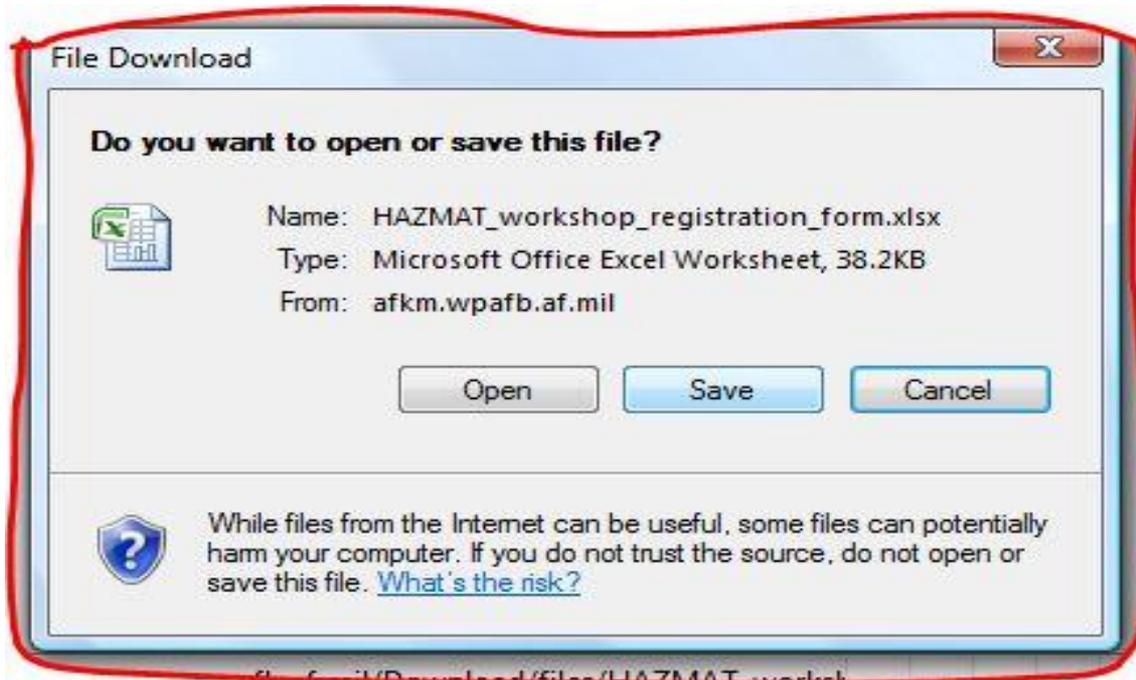
The screenshot shows a web browser window displaying a document management system. The page title is "Hazardous Materials Transportation". A navigation bar includes "My AFKN", "AFKN Links", "CoP Links", "Admin Links", and "Help Links". Below the navigation bar are tabs for "View", "Upload", "Add Link", "My Documents", "Utilities", and "Doc Admin". A table lists documents, with the following data:

Type	Title	Counts/ Versions	Owner	Date Modified	Email This	Reserved	Functions
	Hazardous Materials Packaging and Transportation Workshop Registration Form	3	NELSON, JEREMY GS-09	8/8/2011		No	[Select a Function] dropdown menu with options: [Select a Function], Download [39 KB], Email Doc Link, Delete file, Add Version, Add Comments, View Audit Trail, Reserve File , Move to Folder, Document Security, Edit Upload Data, View History, View Information

Below the table, there is a news banner: "AFKN News: 14 Apr 11 Building a Successful Community". At the bottom of the browser window, a "Trusted sites" notification is visible.

Registration Process

3: Click on file and save where you can readily find it.



Registration Process

4: Open file you just saved on your computer and fill in registration information.

2011 DOD Hazardous Materials Packaging and Transportation Workshop sign up sheet

Last Name	First Name	Middle Initial	Title	Rank or Grade	Organization	DSN	Email address	Proposed Topics	Hazmat responsibility
Doe	John								

5: Save file again before uploading to CoP.

Registration Process

6: Go back to the CoP and use add version from drop down to upload your saved registration form

The screenshot shows a document management interface with a navigation bar at the top containing buttons for * View *, Upload, Add Link, My Documents, Utilities, and Doc Admin. Below the navigation bar is a breadcrumb trail: Root Folder » HAZMAT packaging and transportation workshop. A table displays document information with columns for Type, Title, Counts/Versions, Owner, Date Modified, Email This, Reserved, and Functions. A context menu is open over the first row, listing various actions, with 'Add Version' highlighted.

Type	Title	Counts/ Versions	Owner	Date Modified	Email This	Reserved	Functions
	Hazardous Materials Packaging and Transportation Workshop Registration Form	3	NELSON, JEREMY GS-09	8/8/2011		Yes	[Select a Function] [Select a Function] Download [39 KB] Email Doc Link Delete file Add Version Add Comments View Audit Trail Unreserve File Move to Folder Document Security Edit Upload Data View History View Information

Center **AFKN News: 14 Apr 11 Building a Successful Community** Privacy and Se

Registration Process

7: Browse and upload the file you just saved

View	* Add Version *	Add Link	My Documents	Utilities	Doc Admin
>>>>> WARNING: This system is NOT cleared for CLASSIFIED data --- Do NOT upload classified information on this system <<<<<<					
Current Filename:	HAZMAT workshop registration form.xlsx				
File to Upload: *	<input type="text"/>	<input type="button" value="Browse..."/>	Display Name: *	Hazardous Materials Packaging and Tran:	
File Description:	Use this form to register for DOD Hazardous Materials Packaging and Transportation Workshop			Keywords:	<input type="text"/>
POC Email:	<input type="text" value="jeremy.nelson@wpafb.af.mil"/>			DSN:	<input type="text" value="674-0526"/>
Status:	Working			Comm #:	9379040526
Owner:	NELSON, JEREMY GS-09			Location:	AFMC/WRIGHT-PATTERSON AFB
Review Period:	3 Months	Review Date:	<input type="text" value="11/26/2011"/>	Last Reviewed:	8/8/2011
Folder to Upload to:	HAZMAT packaging and transportation workshop				
It is your responsibility to ensure that all documents you upload are marked properly IAW DoD 5200.1-R , "Information Security Program," January 1997.					<input type="button" value="Upload File"/>
* = Required Field					

Registration Process

8: When you see this screen, you have successfully completed the registration process. Thank You!



The screenshot displays the 'Hazardous Materials Transportation' website interface. At the top, there is a blue header with a logo on the left and navigation links: 'My AFKN', 'AFKN Links', 'CoP Links', 'Admin Links', and 'Help Links'. Below the header, a central message reads 'Upload Document Action Report : Successful'. Two blue arrows point to the left, with links for 'Back to View Documents' and 'Back to Upload Documents'. A table below provides details about the uploaded document:

Document Name:	HAZMAT_workshop_registration_form.xlsx
Status:	SUCCESSFUL
Description:	Report was uploaded successfully!

Form will automatically be released for others to register